



FINANCE COMMITTEE

Town of Grafton
 30 Providence Road
 Grafton, MA 01519
 (508) 839-5335 x 1167
www.grafton-ma.gov

RECEIVED TOWN CLERK
 GRAFTON, MA
 2006 SEP 17 PM 9:39

Minutes
 Wednesday, September 27, 2006
 Finance Committee
 Continuation of Public Hearing and Public Meeting
 Conference Room B
 7:30 PM

Public Meeting

The public meeting and public hearing of the Finance Committee was called to order at 7:30 PM

Town Administrator Natalie Lashmit was present.

Finance Committee members present: Don Davison, Bob Foley, Bill Hanley, Doris Metivier, Gary Murray, Sue Robbins

Finance Committee members absent:

Fred Churchill, Dave Ross, Dharmesh Shah

Fisherville Mill Application

- Via Town Administrator Natalie Lashmit
- Fisherville Mill application is incomplete by DHCD
- Type of project selected
- Only highly suitable location
- Infrastructure is inadequate
- Full traffic report and open spaces incomplete
- Zoning map was not included and 3 bedroom units will indicate changes
- No hearings can be held until the DHCD has approved the application.
- Town Administrator must respond by Friday, September 29, 2006

As far out as January or February 2007

Article 1 – Needs vote

Voted 09/27/06

9/20/06 Reviewed with Town Administrator

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 1.

Seconded: Bob Foley. All in favor. Motion carries.

Blurb: Susan Fiacco

Finance Committee recommends passage of Article 1 in the amount of \$150.00.

This bill was incurred in a prior fiscal year and was not submitted in time for payment.

September 27, 2006 approved minutes of the Finance Committee

Article 2

Voted 09/27/2006

9/20/06 Reviewed with Town Administrator.

Motion: Sue Robbins moved the Finance Committee recommend passage of Article 2.

Seconded: Bob Foley. All in favor. Motion carries.

Blurb: Fred Churchill

Finance Committee recommends passage of Article 2.

This article allows the Town to administer the scholarship fund in the name of Kristen Corey as the Town administers to other scholarship funds.

Article 3

Voted 09/27/06

9/20/06 Reviewed with Town Administrator.

Good faith effort. Agreement will be after Town Meeting.

9/27/06 Town Administrator Natalie Lashmit discussed funding a portion of this article.

The funds are estimated—clerical, dispatchers, highway. Also includes sewer.

Motion: Bob Foley moved the Finance Committee oppose passage of Article 3.

Seconded: Gary Murray.

Discussion. Close to ratifying. Lose the opportunity to levy.

All in favor. Motion carries.

Blurb: Susan Fiacco

Finance Committee opposes passage of Article 3.

Negotiations have yet to reach a settlement.

Article 4

Blurb:

9/25/06 The Finance Committee understands that this article will be withdrawn.

This Article requires 2/3 vote.

Article 5

Voted 09/27/2006

9/21/06 Reviewed with Keith Regan and Bob Hassinger of the Planning Board. Vote of the Planning Board may be taken on 9/25/06.

Motion: Bob Foley moved the Finance Committee oppose passage of Article 5.

Seconded: Bill Hanley. Discussion. All in favor. Motion carries.

Blurb: Sue Robbins

9/27/06 Article 5 is now Article 4.

Finance Committee opposes passage of Article 4.

The Planning Board opposes passage of this article and Zoning Board has not reacted to this article prior to Town Meeting.

Removed from the warrant.

Special in May – Police Department will handle.

Article 6 Needs vote

9/20/06 Reviewed with Town Administrator. A budget has not been set up to pay for the bills of the Old Police Station for FY07.

9/27 Remove from recommendations Article 6

Finance Committee recommends passage of Article 6 in the amount of \$17,000.00.

This article allows the Town to pay electrical and heating bills for the Old Police Station building. This item was not budgeted for FY07.

September 27, 2006 approved minutes of the Finance Committee

Article 7 Needs vote

Discussion

9/20/06 Reviewed with Town Administrator.

9/21/06 Reviewed with Phil Gauthier

Three quotes within \$400.00 of each other.

Units will not be on the roof. The quote has come in at \$25,000.00 and the additional \$10,000.00 will be to remove the old units on the roof and repair the roof. The roof does not need to be replaced.

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 7 in the amount of \$35,000.00.

Seconded: Bill Hanley. All in Favor. Motion carries.

9/27/06 Article 7 is now Article 5

Finance Committee recommends passage of Article 5 in the amount of \$35,000.00.

This article allows the Town to replace the HVAC system at the South Grafton Community House in the amount of \$25,000.00. Removal of the units and resulting roof repair will cost an additional \$10,000.00.

Article 6 is new

Alarm system

Finance Committee recommends passage of Article 6.

This article allows the purchase and installation of 2 new upgraded monitoring panels for the town. The Police department will monitor all alarms for the town owned buildings at the dispatch center of the new police station.

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 6.

Seconded: Bob Foley.

Discussion continued. Police will take this from the budget and there will be a warrant article to replenish this budget.

All in favor. Motion carries.

Article 8 Needs vote.

9/20/06 Reviewed and discussed. Unanswered questions

Motion: Doris Metivier moved that the Finance Committee recommend passage of Article 8.

Seconded: Sue Robbins. All in favor. Motion carries.

Blurb needed. Did not use.

Finance Committee recommends passage of Article 8.

This article is a necessary in accordance with Massachusetts General Law.

Article 9 Needs vote

9/21/06 Reviewed with Dave Therrien.

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 9.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

September 27, 2006 approved minutes of the Finance Committee

Article 9 is now Article 7

Finance Committee recommends passage of Article 9.

This article allows the Sewer Department to establish an account for the purpose of emergency funding of unanticipated increases from transportation or fuel increases.

Article 10 Needs vote

9/21/06 Reviewed with Dave Therrien.

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 10.

Seconded: Bill Hanley. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 10 is now Article 8

Finance Committee recommends passage of Article 10.

This article allows the Sewer Department to establish an account for the purpose of upgrading and/or expanding of the Wastewater Treatment Facility.

Article 11 Needs vote

9/21/06 Reviewed with Dave Therrien.

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 11.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 11 is now Article 9

Finance Committee recommends passage of Article 11.

This article allows the Sewer Department to establish an account for the purpose of authorizing the Board of Sewer Commissioners to expend funds as needed for the maintaining proper treatments and/or pumping of wastewater for the Town.

Article 12 Needs vote

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 12.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 12 is now 10

Finance Committee recommends passage of Article 12.

This article allows the Town to receive Chapter 90 funds as a reimbursement for projects accepted by the provisions of the Transportation Bond Bill.

Article 13 Needs vote

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 13.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 13 is now Article 11

Finance Committee recommends passage of Article 13.

This article allows the Town to receive Supplemental Chapter 90 funds as a reimbursement for projects accepted by the provisions of the Transportation Bond Bill.

September 27, 2006 approved minutes of the Finance Committee

Article 14 Needs vote

9/20/06 Reviewed with Town Administrator

DEP requirement Dollar amount needed

Motion: Gary Murray moved that the Finance Committee recommend passage of Article 14.

Seconded: Bob Foley.

Discussion: The first phase for this project is \$7,000.00

Capital budget will be coming in FY08 for the next phases.

All in favor. Motion carries.

Blurb: Dharmesh Shah

Article 14 is now Article 12

Finance Committee recommends passage of Article 14.

This article allows the transfer of funds for necessary dam repairs as mandated by the Department of Environmental Protection.

9/27 Do not use Article 14A

Finance Committee recommends passage of Article in the amount of \$10,000.00

This article is required to allow additional funds needed for necessary dam repairs mandated by the Department of Environmental Protection.

Article 15 Needs vote

9/20/06 Reviewed with Town Administrator

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 15.

Seconded: Bill Hanley. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 15 is now Article 13

Finance Committee recommends passage of Article 15 in the amount of \$200.00

This article allows the Town to accept two additional hydrants from the South Grafton Water District.

Article 14

Motion: Sue Robbins moved that the Finance Committee recommend passage of Article 14.

Seconded: Bill Hanley. All in favor. Motion carries.

Blurb:

This article allows the reimbursement of funds that were transferred from the Reserve Fund to the Town's insurance account that was under funded for Fiscal Year 2007.

Article 15 is new

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 15 in the amount of \$11,000.00.

Seconded: Bill Hanley. All in favor. Motion carries.

Blurb:

Finance Committee recommends passage of Article 15 in the amount of \$11,000.00. This article allows the sum of \$11,000.00 to be added to the Town's Insurance account that was under funded for Fiscal Year 2007.

September 27, 2006 approved minutes of the Finance Committee

Article 16 is new

Stabilization fund

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 16 in the amount of \$170,000.00.

Seconded: Sue Robbins. All in favor. Motion carries.

Discussion

This article allows the Town to place \$170,000.00 into our Stabilization Fund.

This amount adds to our reserves for future major expenses.

All in favor. Motion carries.

Article 16 Needs vote

Representation 9/25? No attendance

Motion: Gary Murray moved that the Finance Committee recommend passage of Article 16.

Seconded: Bob Foley. All in favor. Motion carries.

Blurb:

Article 16 is now Article 17

Finance Committee recommends passage of Article 16.

The Finance Committee believes that funding a study for developing guidelines, plans and data for affordable house on Town-owned property, is in the best interest of the Town.

Article 17 Needs vote

Representation 9/25? No attendance

Motion: Dave Ross moved that the Finance Committee recommend passage of Article 17.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Sue Robbins

Article 17 is now 18

Finance Committee recommends passage of Article 17.

Finance Committee believes that this is an appropriate use of the Community Preservation funds to hire a consultant to develop written procedures for the Town.

Article 18 Needs vote

Representation 9/25? No attendance

Motion: Gary Murray moved that the Finance Committee recommend passage of Article 18.

Seconded: Don Davison. All in favor. Motion carries.

Blurb:

Article 18 is now 19

Finance Committee recommends passage of Article 18.

Finance Committee believes that the hiring of a consultant in the amount of \$2,000.00 for these purposes would be an appropriate use of these funds.

Article 19 Needs vote

9/20/06 Reviewed with Town Administrator.

9/21/06 Questions re: need for new roof.

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 19.

Seconded: Bill Hanley.

September 27, 2006 approved minutes of the Finance Committee

Discussion re: the use of consultants. Bob Foley requested that the Finance Committee begin the review of the use of consultants for the town.

All in favor. Motion carries.

Article 19 is now 20

Finance Committee recommends passage of Article 19.

Finance Committee believes that this is an appropriate use of the Community Preservation funds for the design and restoration needed for the South Grafton Community House.

Article 20 Needs vote

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 20.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 20 is now 21

Finance Committee recommends passage of Article 20.

This article is a routine procedural article necessary to set aside Community Preservation funds for future use.

Article 21 Needs vote

9/21/06 Reviewed with Keith Regan

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 21.

Seconded: Bill Hanley. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 21 is now 22

Finance Committee recommends passage of Article 21.

This article satisfies the CPA requirement to reserve 10 percent of the funds for affordable housing.

Article 22 Needs vote

9/21/06 Reviewed with Keith Regan

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 22.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

Article 22 is now 23

Finance Committee recommends passage of Article 22.

This article satisfies the CPA requirement to reserve 10 percent of the funds for open space.

Article 23 Needs vote

9/21/06 Reviewed with Keith Regan

Motion: Bob Foley moved that the Finance Committee recommend passage of Article 23.

Seconded: Don Davison. All in favor. Motion carries.

Blurb: Susan Fiacco

September 27, 2006 approved minutes of the Finance Committee

Article 23 is now 24

Finance Committee recommends passage of Article 23.

This article satisfies the CPA requirement to reserve 10 percent of the funds for historical preservation.

Article 24 Needs vote

9/21/06 Reviewed with Bob Hassinger and Keith Regan.

Motion: Dave Ross moved that the Finance Committee recommend passage of Article 24.

Seconded: Bob Foley. All in favor. Motion carries.

Blurb: Sue Robbins

Article 24 is now 25

Finance Committee opposes passage of Article 24.

No determination of completeness has been submitted on this project.

Article 25 Needs vote

9/21/06 Reviewed with Bob Hassinger and Keith Regan.

Motion: Gary Murray moved that the Finance Committee recommend passage of Article 25.

Seconded: Sue Robbins. All in favor. Motion carries.

Blurb: Don Davison

Article 25 is now 26

Finance Committee opposes passage of Article 25.

No determination of completeness has been submitted on this project.

Close the Public Hearing

Motion: Gary Murray moved that the Public Hearing.

Seconded: Bill Hanley. All in favor. Motion carries.

The Public Hearing adjourned at 9:13 PM.

Adjournment of the public meeting. Motion: Bob Foley moved that the Finance Committee close its public meeting.

Seconded: Bill Hanley. All in favor. Motion carries.

The Public Hearing adjourned at 9:13 PM.

Respectfully submitted,

Susan M. Fiacco